



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

Campus Recruitment - 2018 Passing Out Batch

(Only for Unplaced Students)

Company	18045 (Company Name & Ranking will be disclosed during PPT)
Joining Date	March 2018
Date of Campus	23 rd March 2018
Time	10:00 A.M.
Venue	Holistic Skills, F-39, Ground Floor, Sector-06, Noida
Job Title	Management Trainee
Eligible Degrees	Any Graduate
Eligible Branches	All Branches
Location	Pan India
Compensation (CTC)	starting stipend of Rs.5000-Rs.10000 Candidates will be on review for a period of 60 days from the date of appointment. On satisfactory completion of the review period, you will be confirmed in service and the salary would be 20k-25k per month
Roles & Responsibilities	<ul style="list-style-type: none"> • Connect with colleges, institutions, corporate and convert for admissions • Maintain Relationship with Colleges, HODs/TPOs/Principals and Corporates • Organize and implement workshops, camps, promotions, offers and other relevant activities of the Institute • Acquire and maintain warm relation with Corporates and Colleges. • Formulating New ideas and designing Business plan for achieving the desired target. • Responsible for achieving Admission target in assigned territories • Developing Strong Network of Business Associates, to achieve the Admission Targets. • Giving direction on day-to-day admission and career guidance activities. • Meeting business targets through effective counselling and selling skills. • Generating Database for the organization through Colleges, Coaching Institutes and other sources. • Conducting & Delivering Seminars in the colleges. • Identifying new sales leads Locates or proposes potential business deals by contacting potential partners; discovering and exploring opportunities.

	<ul style="list-style-type: none"> Generating leads through marketing channels like calls, emails, referrals, direct visits 		
Documents Required	1	Campus ID Card	: Mandatory
	2	College ID Card	: Original as well as Photocopy
	3	Passport Size colour Photos	: Five in Numbers
	4	Photocopies of all Mark sheets	: X, XII, UG (All Semesters)
	5	Updated Resume	: Two in Numbers
	6	A4 sheets for rough work	: Five in Numbers
	7	Stationery items	: Stapler, Glue Stick, Pen, Pencil, Eraser etc
	8	1 Government photo ID Proof	: Original as well as Photocopy

My Best Wishes are with you!

Prof. Dr. Ajay Rana
Advisor